

Saugus High School Band and Color Guard Parent, Chaperone and Volunteer Guidelines

General Guidelines for Behavior of all Adults with Minors Guidelines for Chaperones and Supervisors of Minors at Group Activities

Welcome to one of the most exciting and rewarding things you can do as a parent in your child's life. Being a Chaperone or Parent Volunteer is a serious and fulfilling opportunity. You will have the opportunity to view first-hand how high school students bond and interact with each other and the opportunity to see how your own child interacts with their peers.

One of the first things to remember is that you need to *set the example!* These teenagers will be looking to you for guidance, friendship and support.

Here are some tips and suggestions that you will need to keep in mind while working in the role of student supervision. Remember, whether it is at a football game, a competition or an overnight trip, you will need to be available at a moment's notice.

Chaperones need to be available to their assigned duties 24/7.

- NO ALCOHOL IS PERMITTED AT ANYTIME WHILE CHAPERONING OR WORKING AS A PARENT VOLUNTEER.
- Adult participants are expected to refrain from drinking alcoholic beverages for the duration of the event as well as during their travels to and from the event.
- No Alcohol is permitted at anytime around students. This is to include parents who may travel on their own to view participants on any type of trip. No alcohol is allowed on any school property at anytime.
- The possession of use of illegal drugs is strictly prohibited.
- Weapons of any kind are strictly prohibited.
- They will need to know where you will be when free time is permitted.
- What room you are in on overnight trips should a concern or need arise.
- Minors may never be offered alcoholic beverage, tobacco, drugs or anything else that is prohibited by law.
- Avoid inappropriate conversation, vocabulary, recordings, films, or games with minors. Sexually explicit or pornographic material is never appropriate.
- An accountability system, similar to a “buddy system,” must be used whenever minors go on trips away from the original location of the activity.
- Meet with the group you are supervising to review any rules and or concerns that the students may have.
- Both adults and youth are expected to attend all activities with the entire group.
- During all activities, especially a dance or other social event, chaperones should be available in the building where the activity takes place.
- Groups of students will be assigned a specific adult chaperone who will be responsible for their behavior throughout the event.
- Chaperones and all supervisory volunteers must make arrangements each day to check in with those entrusted to their care. This must be done in the morning, during the afternoon, and evening.
- On any trip, information will be distributed to chaperones and supervisory volunteers for review with all participants to help familiarize them with the program schedule and layout of the facilities where event activities will take place.
- It is also a good time to be sure that the students understand important safety information.
- A specific location must be designated where minors will be able to locate their chaperone parent volunteer where the group will meet at an agreed upon time.
- During overnight activities, chaperones and parent volunteers are responsible for assisting with room checks and curfew enforcement.
- Adults must not go anywhere during the event where the youth may not go with them. (e.g. cocktail lounges, bars, etc.)

***Saugus High School Band and Color Guard
Parent Chaperone and Volunteer Guidelines***

I acknowledge that I have read and understand the Saugus High School Guidelines for a Safe Environment.

I agree to abide by the General Guidelines for Behavior of all Adults with Minors and the Guidelines for Chaperones and Parent Volunteers of Minor Students at Group Activities and to assist where possible to maintain a safe environment for all students.

Student Name (Print):

Parent Name (Print):

Parent Signature:

Date:

Please return this signed page to: Mr. Robert Gibson
Director of Bands
Color Guard Advisor

Thank you,

Robert Gibson
Director of Bands
Saugus High School